**LAKE TRAVIS ELEMENTARY PTA

*General Meeting - MINUTES
Tuesday, February 7, 2012
Lake Travis Elementary School*
*Call to Order - 6:00 p.m.***

**MEETING AGENDA**

* Welcome – *Angela Frankhouser*
* Call to Order – *Ashley Wade*
* Confirmation of Quorum – *Shannon Eklund*
* Pledge of Allegiance – *Ashley Wade*
* Acceptance of Minutes from January 10, 2012 – *Amy Liardon*
* Report of the Treasurer – *Lisa Berneburg*
* Report of the Executive Board – *Ashley Wade*
* Report of the Vice Presidents
	+ Membership – *Holly Dobson*
	+ Fundraising – *Carla Stoltman*
* Report of Standing Committees *- Committee Chairpersons*
* Principal’s Report – *Angela Frankhouser*
* Announcements – *Ashley Wade*
* Adjournment – *Ashley Wade*

**ACCEPTANCE OF MINUTES
*- Amy Liardon, Secretary***

* Minutes of LTE PTA General Meeting
	+ January 10, 2012 - available on-line
* Motion
	+ Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on January 10, 2012.
	+ Second
	+ Questions/Discussion
	+ Vote
* All minutes are being posted on the web at for review
 **lte.my-pta.org**

**TREASURER’S REPORT – *Lisa Berneburg***

**BANK BALANCES AS OF 11-30-11 ARE AS FOLLOWS:**

* CHECKING: $40,007.03
* SAVINGS: $27,093.28
* TOTAL: $67,100.31

**BANK BALANCES AS OF 12-31-11 ARE AS FOLLOWS:**

* CHECKING: $24,540.42
* SAVINGS: $27,097.88
* TOTAL: $51,638.30

**BANK BALANCES AS OF 1-27-12 ARE AS FOLLOWS:**

* CHECKING: $22,825.18
* SAVINGS: $27,097.88
* TOTAL: $49,923.06
* **{OPERATING BUDGET IS APPROX $65,022.00. OPERATING EXPENSES PAID YTD ARE $41,929.88, LEAVING 23,092.12 REMAINING UNPAID.}**
* **WHEN FACTORIING IN UNBUDGETED EXPENSES (MINIGRANTS) AND OVER BUDGET EXPENSES DUE TO GREATER INCOME (COOKIE DOUGH AND CLASS TSHIRTS), THE TRUE BUDGETED EXPENSES UNPAID ARE APPROX $31,744** (LEAVES $18,179 FROM CURRENT BALANCE AND EXPECT AROUND 20,000 PROFIT FROM CARNIVAL WHICH LEAVES APPROX 38,000 TO CARRY INTO NEXT YEAR!) THIS IS ONLY AN ESTIMATE-DOES NOT INCLUDE ANY POTENTIAL MINIGRANT REQUESTS.
* **990 EZ tax form was filed for tax year July 1, 2010-June 30, 2011.**
* **NO PENDING MINIGRANTS AT THIS TIME.**
* **JANUARY’S UNRECONCILED INCOME: NONE**
* **JANUARY’S UNRECONCILED EXPENSES: NONE**
* **FUSS FREE INCOME YTD**: $6,870.00
* **COOKIE DOUGH/MAGAZIINE SALES PROFIT**: $12,313.18 (ONLINE MAGAZINE SALES STILL COMING IN)
* **TOTAL FUNDRAISING PROFIT YTD:** $20,849.94 (INCLUDES COOKIE DOUGH, CHICKFILA, BOX TOPS, FUSS FREE, RANDALLS, AND ONE CARNIVAL SPONSORSHIP)
* **BOOSTER PROFIT YTD**: $4,063.24 (INCLUDES CLASS TSHIRTS, SPIRITWEAR, AND SCHOOL STORE

**REPORT OF THE EXECUTIVE BOARD
*- Ashley Wade, President***

* Executive Board met on January 31st, with quorum present.
* Actions requiring further action of the General PTA:
	+ Motion required to approve the LTE PTA 2012 Nominating Committee:
		- Marlene Geschke
		- Margaret Sedlar
		- Alison Blake
		- Kerri Newton – Alternate and teacher representative
* Nominations are now being accepted for the 2012-13 Lake Travis Elementary PTA Board. Please contact a member from the nominating committee if you are interested.
	+ Meet other parents in the school.
	+ Work directly with the school administration.
	+ Key role in fundraising and distribution of funds.
	+ Be a voice for the other parents in the school.

**Report of Vice President, Membership
*- Holly Dobson***

* 2011-2012 Membership Drive Totals:
	+ Total Members: 580
	+ Faculty/Staff Members: 100% Faculty, 85% Staff
	+ Membership Cards have been distributed. Contact Holly Dobson if you did not get one.

**REPORT OF VICE PRESIDENT, FUNDRAISING
*- Carla Stoltman***

* Carnival – *Mondie McFaddin, Chair –* Saturday, April 14th
	+ VOLUNTEERS NEEDED!
	+ Sponsorship packets are available – Kendal Fowler
	+ Silent Auction packets are available – Kim Cook & Holly Dobson
* Spirit Night
	+ 2/9 is the next Spirit Night at Chick Fil-A.
	+ Investigating other restaurant options.
* Fuss Free *– Carla Stoltman*
	+ Rock Star Sponsor
		- Any fuss free donation over $100 during the school year.
		- 100% of your donation goes to LTE.
		- You will receive a car decal and recognition.
		- Tax deductible.
		- 38 families have participated .
			* Fuss free donations are accepted in any amount all year.
* Box Tops, Randall’s, etc.. *– Maria Turner, Chair*
	+ We must turn in our next batch on March 1st. Please turn in any Box Tops now, so they can be sorted and counted.
	+ Please cut on the line or Maria will have to re-cut them.

**REPORT OF STANDING COMMITTEES**

* **Volunteers *– Oneida Gonzalez***
	+ Total January hours: 770
	+ Total volunteer hours through January: 6,958
	+ Volunteer of the Month for February *– Maria Servin*
	+ Staff of the Month for February *– Beth Andrus*
	+ IMPORTANT: Log your hours!!! Please go to www.lte.my-pta.org to log your volunteer hours or e-mail Oneida Gonzales oniegonzalez@austin.rr.com
	+ Nominations for Volunteer and Staff of the Month can be sent to Oneida Gonzalez, Volunteer Chair
* **Best Club Members – thru end of January 2012**
	+ Jan Alba Sabine Hauptmeier
	+ Oneida Gonzalez Karina Machnacki
	+ Shay Rathbun Julie Fergerson
	+ Maria Servin Michelle Dent
	+ Ashley Wade Holly Dobson
	+ Melissa Nelson Elizabeth Yoder
	+ Carla Stoltman
	+ Lisa Berneburg
	+ Kim Cook
	+ Pam Lawrence

**Communications *– Melissa Nelson and Paloma Valencia-Rodriguez***

* LTE PTA website is: **www.lte.my-pta.org**.
* Please REGISTER, so you get MEMBER ACCESS
* Web-site currently has the following:
* Friday Feast Volunteer Sign Up
* Spring Carnival Sponsorship Packets
* **Hospitality *– Jan Alba***
	+ ***“Friday Feast” will be February 17th*** and is hosted by first grade. We need your help to make this lunch a success!!
	+ Please sign up on the website to bring an item.
* **Squire Booster Club *– Karina Machnacki***
* LTE Hoodies – there are a few of the new design hoodies left and they can be purchased through Karina or at the school store.
* School Store – *Linda Briscoe, chair -* Open on Fridays during the lunch hours, 11am-1pm! Contact Linda Briscoe, if you are interested in working at the school store each Friday!
* Fridays are SPIRIT DAYS at LTE!! Wear your LTE shirts to show your school pride! LTE spirit wear t-shirts are still available in the school store.
* **Programs - *Kim Cook***
* Talent Show Info:
	+ 3/29 Scripts/Music is due
	+ 4/30 –5/1 Auditions
	+ 5/3 Callbacks
	+ 5/15 Dress Rehearsal
	+ 5/18 Talent Show

**REPORT OF THE PRINCIPAL
*- Angela Frankhouser, Assistant Principal***

* Updates
* Math a thon – Deborah Graham

**ANNOUNCEMENTS AND ADJOURNMENT**

* **February:**
	+ **2/3 – School Store is back open.**
	+ **2/7 – PTA General Meeting at 6:00 p.m.**
	+ **2/9 – Chick Fil-A Spirit Night**
	+ **2/17 - Friday Feast with 1st grade hosting**
	+ **2/21 – Math Night (Kona Ice will be selling snow cones to benefit the school.)**
	+ **2/24 – February Birthday Celebration**

**March:**

* + **3/1 - Box Tops will be postmarked and sent off.**
	+ **3/12-16 – Spring Break**
	+ **3/20 – PTA General Meeting at 6:00 p.m.**
	+ **3/30 – March Birthday Celebration**
* **IMPORTANT LOCATIONS FOR INFORMATION!!!**
* **www. lte.my-pta.org - LTE PTA’s website! PLEASE sign up to request access to website! Then login for important information including sign ups, forms, calendar, etc.**
* [**www.ltisdschools.org/lte/site/default.asp**](http://www.ltisdschools.org/lte/site/default.asp) **- LTE’s official website!!!**
* [**http://www.ltisdschools.org/laketravis/site/default.asp**](http://www.ltisdschools.org/laketravis/site/default.asp) **- LTISD’s website!!!**
* [**http://www.laketraviseducationfoundation.org/**](http://www.laketraviseducationfoundation.org/) **- Lake Travis Education Foundation**
* [**http://www.txpta.org/**](http://www.txpta.org/) **- Texas PTA’s website!!!**
* [**https://www.v-volunteer.com/**](https://www.v-volunteer.com/) **- Website to log all of your volunteer hours!!!**